



Student name: Reg: Year:

Please note: when you provide consent, we will keep it on file over the course of your child's time at school. If anything changes, please contact the school via email to admin@manorhigh.leics.sch.uk.

Consents: School news and updates

We requested your email address and contact details on our admission form when your child joined our school. By providing us with your email address at this point, you gave permission for Manor High School to contact you via email with essential information and important school updates, and to gain access to our online payments system, Arbor.

Consent #1. I consent to receive communications from the school including updates, events, news and similar notifications. Please note: By opting out of communications you understand you may miss important information that school communicates to parents. ☐ Yes ☐ No

Consents: Photographs, video and media

Please discuss these consents with your child. If consent is not given, your child will be kept aside if group photos are taken, for example, on non-uniform days or charity fundraising events.

Consent #2. May we use your child's photograph or video. Photographs/video may be taken in school or during school trips/visits. Images may be used in **printed** publications and items that we produce for promotional purposes, such as a prospectus or on display boards, and **online** on the school website and school social media, i.e. Twitter and Facebook. ☐ Yes ☐ No

Consent #3. I give consent for my child and their details to appear in the media (for example, in the local or national press, radio or TV). ☐ Yes ☐ No

Consent #4. Can your child participate in events and performances that may be recorded or photographed and shared with the school community (i.e. the Christmas Concert, sports team fixtures, school events)? ☐ Yes ☐ No*
*If no, please confirm brief details below and email school to fully explain your concerns.

Consents: School trips and off-site visits

Consent #5. When planning school trips it may be necessary to share information about your child with the venue, accommodation and transport providers for legal and safeguarding reasons. If travelling overseas this will also include immigration control. Details about your child may be required by insurers. **Do you consent to this information being shared?** Please note: We will only share information when necessary but without consent a child may not be able to go on a school trip. ☐ Yes ☐ No

Consent #6. I give consent for the school to take my child out on local visits, i.e. activities in the community or at a local primary school. ☐ Yes ☐ No

Consents: Third parties at school

The school works with a number of third-party organisations to support students, for example, the Duke of Edinburgh scheme, Positive Steps @16, potential workplace placement providers and/or careers advisors etc. To enable these third-parties to work effectively with your son/daughter while they are at Manor High, we need consent to share essential data with them.

Consent #7. I give consent to the school that they can share information about my child with third-party organisations the school work with. ☐ Yes ☐ No

Consents: Celebrating success and school work

We like to celebrate our students' achievements, for example, on departmental displays, certificates, competition results or other media or publications that identifies them (i.e. school website or newsletter).

Consent #8. I give consent for school to share details of my child's achievements/work within the school community. ☐ Yes ☐ No

Additional consents required:

As part of the school's IT provision we offer students access to the internet and email facilities. Our internet service provides a high level of protection and we audit student use. Students and parents are required to give written agreement to be bound by the terms of our Good Practice and Safe Use of ICT Agreement, Online Learning Agreement and Mobile Phone Agreement. This is in the Student Planner, which is issued at the start of each academic year or when the student is admitted to the school.

Signed: Relationship to child:

Print name: Date: