

Date: 8 June 2026
My Ref: SEN Transport/Private
Contact: Customer Service Centre

Dear Headteacher,

Re: School Transport for the 2026/27 new academic year.

I hope this message finds you well.

As we approach the conclusion of the 2025/26 academic year, I would like to take this opportunity to sincerely thank you for your continued support and collaboration throughout the year. Your ongoing feedback, particularly when concerns are raised, is invaluable in helping us respond quickly and effectively to ensure the best possible experience for our students.

We are writing to share important information regarding planning for the upcoming 2026/27 academic year. As part of our annual transport planning process, a series of county-wide reviews of home to school transport routes is currently underway. These reviews take into account a range of factors, including new starters, leavers, evolving student needs, and wider logistical considerations.

As a result, there may be changes to transport arrangements serving your school. These could include adjustments to routes, timetables, vehicle allocations, or transport personnel. The aim of this process is to ensure that transport provision remains safe, efficient, proportionate to student needs, and environmentally responsible, while making the best possible use of available resources.

We recognise that any changes to transport arrangements can present challenges for schools, students, and their families. Your continued support and cooperation throughout this process are therefore greatly appreciated and will play a key role in helping us implement any necessary adjustments as smoothly as possible.

We will endeavour to provide you with a copy of your school's updated transport routes at the earliest opportunity, and no later than the beginning of August. Parents and carers will be notified of their child's transport arrangements by 14th August 2026.

Please be assured that our team will continue to operate as usual throughout the summer holiday period. We would greatly welcome any feedback once you have had the opportunity to review your updated routes. Should you have any questions, concerns, or wish to discuss any aspect of the arrangements, please do not hesitate to contact us—we are committed to

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working collaboratively with you to resolve any issues and ensure arrangements are effective and appropriate.

Our priority remains to ensure that all eligible students continue to receive safe, reliable, and appropriate transport provision. Where changes do occur, we will work closely with transport providers to support a smooth transition and minimise disruption.

Thank you once again for your ongoing partnership and commitment.

Kind Regards,

Victoria Udney-Lister
SEN Transport / Compliance Manager



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